# Bella Vista Elementary Repopulating Plan

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<tr>
<th>AREA/TOPIC</th>
<th>PROCEDURE FOR MITIGATING RISK</th>
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| **Arrival** | ● Teachers will teach expectations and supervise arrival procedures.  
● Playground equipment will be off-limits before school  
● Students will immediately line up at grade-level doors upon arrival.  
● Lines will be marked out for appropriate physical distancing.  
● Signs describing expectations will be posted.  
● There will not be free-play time before school.  
● Students will be discouraged from arriving early.  
● Students will be taught to follow physical distancing guidelines/markings and be directed to wear face covering when less than six feet from others.  
● Teachers will escort their students directly into their classrooms one class at a time.  
● Students will put away personal items as directed and go directly to their assigned seats.  
● Instruction will begin as usual at 8:45 am. Late students will check in at the office and observe marked physical distancing guides. Parent sends a note for check-in and will not enter the school to check in late student  
● We will start the year with all available staff on supervision duty during arrival until we are satisfied that students understand and follow the procedures. |
| **Dismissal** | ● Teachers will teach expectations and supervise dismissal procedures.  
● All students will leave the building through their grade-level exterior door.  
● Students will be taught to follow physical distancing guidelines and be directed to wear face covering when less than six feet from others.  
● Students will be discouraged from congregating or waiting near the doors.  
● Families are encouraged to predetermine an outside meeting spot out away from the doors and the building for older siblings to meet and assist younger siblings.  
● Students waiting for rides or the bus will stand at marked spots which promote physical distancing.  
● Students who walk home will be taught to leave campus promptly while observing physical distancing.  
● Playground will be off limits after school. |
Kindergarten families will work with teachers to make dismissal plans that work for their families. We will start the year with all available staff on supervision duty during dismissal until we are satisfied that students understand and follow the procedures.

### Breakfast

- Students will enter as usual through the 5th grade doors on the north side of the building.
- Physical distancing will be enforced in the cafeteria. (See Lunch for details)
- Seated by class cohorts or with your family unit.
- Signs describing expectations will be posted.

### Classroom

- Unnecessary furniture will be removed from classrooms, and desks will be facing forward and spaced as far apart as possible. Seats will be assigned.
- Faculty and staff wear face covering (e.g., face covering or shields) when physical distancing is not feasible.
- Students will be required to wear face covering as per directive from the governor when physical distancing is not possible or when engaged in contact longer than 15 minutes within 6 feet.
- Students will use a lanyard to store their mask if there is a need to take it off.
- School wide PBIS systems and positive contingencies will be created to praise students and encourage them to wear their mask as directed.
- Teachers will explicitly teach routines to mitigate risk including hygiene and sanitation (hand washing, using hand sanitizer, proper mask usage, materials usage, etc.)
- Students will not mix with other classes to aid possible contact tracing. Individual supplies will be provided to prevent sharing unless materials can be sanitized after each use.
- Students will sanitize hands every time they come into the classroom with additional hand sanitizing/washing built into daily schedules including before lunch.
- Drinking fountains will not be used. Students may fill water bottles at classroom sinks.
- Reasonable accommodations such as face shields/face covering will be utilized for individualized instruction, assessment, or other areas where physical distancing is not possible and one-on-one is required.
- Morning meeting routines revised to promote physical distancing.
- All interior doors will be propped open to minimize high touch points. Doors will remain locked per safety protocols.
- Custodian will schedule sanitation and cleaning of classrooms daily. Only CSD approved cleaning materials will be used by teachers and students for intermittent light cleaning.
- Signs describing expectations will be posted.
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<th>Section</th>
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| Halls   | - Follow direction signs and walk on the right.  
          - Physically distance when in halls  
          - Wear face covering while traveling through halls and common areas  
          - Signs describing expectations will be posted. |
| Restroom| - Students will be taught proper physical distancing and handwashing expectations  
          - Signs describing expectations will be posted.  
          - Students will be limited how many can use the restroom as one time.  
          - Wear face covering while using the restroom  
          - Grades will determine a method to help students know when the restroom is full.  
          - We will look to create a plan that avoids cross-cohorting in the restroom.  
          - Custodial services will clean restrooms throughout the day. Schedule sanitation and cleaning rotation schedule. |
| Lunchroom | - Seating will be staggered. Students are encouraged to wear face face covering while in line, entering and exiting the cafeteria.  
               - Students will enter through the west doors and exit through the east doors  
               - Markings will assist students in maintaining physical distancing while entering the cafeteria, obtaining lunch, and disposing food. Multiple disposal garbage cans will be available to reduce congestion.  
               - Release from the cafeteria will be staggered.  
               - We do not intend to shorten lunch times.  
               - Classes and individuals will have assigned seating. Classes will be seated together to slow the potential spread of the virus and support contact tracing.  
               - Lunch box baskets routine will be maintained.  
               - Signs describing expectations will be posted. |
| Brain Boosters | - Playworks will be held outdoors weather permitting. Playworks will be held in the classroom during inclement weather using fun quiet activities.  
               - Students will not be intermixed with other classes and will attend BB as class cohorts.  
               - Booster lessons will be revised to mitigate higher-risk activities (singing, sharing materials, etc,) |
| Tier II Support | • Tier II support will continue to push into classrooms. Their designated space will be cleaned prior to and after working with students.  
   • Students will attend interventions only with members of their own class. |
| Grade Level Recess | • Playground will be divided into zones and assigned to individual classes on a rotating schedule to maintain group physical distancing.  
   • Only one grade will utilize the playground at a time.  
   • Individual and group physical distancing expectations will be taught.  
   • Playworks coach will teach touch free games and activities  
   • Students will sanitize hands upon reentering their classrooms. |
| Lunch Recess | • Same as Grade-Level Recess above. |
| Electronic Devices | • Each student will have a device assigned to them and will be the only user.  
   • Each student will clean their device daily under the direction of their teacher |
| Assemblies | • There will be no assemblies scheduled at this time  
   • If assembly presenters offer virtual options, we will consider presentations accessed in individual classrooms. |
| Office | • Face covering are required for all adults entering the building.  
   • Plexiglass barriers installed.  
   • Office phones will only be used by office staff. Staff will communicate student messages to parents.  
   • Families are encouraged to call ahead when a student needs to leave during the school day to prevent long wait times when parents arrive at the school to pick them up.  
   • Office staff are responsible to place signage on all entry and exit doors identifying flow paths to minimize congestion. |
| Visitors and Volunteers | • We will start the year without volunteers and visitors. Messages and items for students will be delivered to students by staff members.  
   • Teachers will schedule volunteers when and if the need outweighs risk. When volunteers are approved for classes, they will follow district and health department guidelines before moving to the classroom. |
| Special Programs: | • All special programs will be put on hold at this time  
   • Back to School will be held virtually with an informational video that will be uploaded for parents to view. |
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<tr>
<th>Book Fair, Family Involvement Activities, etc.</th>
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<tr>
<td><strong>Health Room</strong></td>
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<tr>
<td>● The health room will serve as the quarantine room to temporarily isolate students until parents can pick them up.</td>
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<td>● All medications will be stored in an alternate secure location to ensure they may be administered if the health room is in use to isolate a student.</td>
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<td>● The west portion of the office will be used as an alternate location for other health/injury needs if the health room is in use for isolation.</td>
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<th><strong>Sensory Breaks/CICO</strong></th>
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<td>● SEL staff will follow face covering and physical distancing when providing support for students.</td>
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<th><strong>Accommodating Individual Circumstances: High Risk, Personal Decisions</strong></th>
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<td><strong>High Risk Identification Process:</strong></td>
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<td>● We will work closely with families and the school/district nurse, special education staff, and/or the school psychologist to review and revise health care/504/IEP plans with special consideration to mitigating risk.</td>
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<td>● All staff interacting with these students will be notified of needs identified in individual plans.</td>
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<th><strong>Alternative Learning Arrangements:</strong></th>
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<tr>
<td>● We will coordinate with ISD and families to support those choosing online learning</td>
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<th><strong>Minimizing and mitigating risk for employees who identify as high-risk:</strong></th>
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<td>● We will coordinate with Human Resources to support employees identifying as high-risk</td>
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<td>● Staff will support transportation department safety protocols to mitigate risk including the use of face covering, seating charts, etc.</td>
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<td>● All employees will participate in Canyons School District training and safety expectations to mitigate risk.</td>
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<td>● This plan will be communicated to stakeholders via email, website and Facebook.</td>
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